

**Nasonville Fire District  
2577 Victory Highway  
Nasonville, Rhode Island 02830**

**March 11, 2014**

**1. Call to Order:**

Chairperson Janet Raymond called the operating committee meeting to order at 7:07PM.

**Members present:** Board Members: Gerry Lapierre, Renee Boiteau, Jen Zuba, Paul Wright, Bettie Hatzell. Other district members: Chief Gus Eddy, John Mainville ( Collector), Ron Lapierre (Treasurer), and Kathy Demers (District clerk).

**Members not present:** Dick St. Sauveur

**Opening Statement**

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

**2. For the good and welfare of the district.**

Bettie Hatzell mentioned that we need to limit the timeframe by which people who are in attendance make comments at the monthly meetings. Additionally, it can at times get very distracting with so much discussions going on during our monthly meetings. On many occasions these district meetings have lasted over three hours in duration.

The chief also asked about the status of the letters to be sent to area fire districts. Janet will get them out as soon as she can. She is having problems with her computer.

Janet made a motion to receive the Fire Marshal's report from the fire marshal, Chip Mainville and was seconded by Bettie Hatzell. All members approved the motion and the motion was passed.

**5. Receive Fire Marshal Report**

During the month of February 2014 there were six residential smoke/CO inspections conducted for a total of five residential title changes within the fire district.

A rough draft checklist for the detail at Wright's Farm Restaurant has been forwarded to the Deputy Chief for review. I am waiting to make adjustments as needed.

During this month of February, I was able to evaluate the "EXITS" at the local places of assembly in regards to snow removal and accessibility. I did find two establishments that were in violation. Both of these establishments were verbally notified and the issues were remedied immediately.

The report of the fire alarm acceptance test was completed for 49 Club Lane (aka Country View Golf Course). I have attempted to make contact with them without success. I will attempt again at the latter part of March due to their off season.

On February 12<sup>th</sup> I received a phone call from DEM, Hazardous Materials Compliance Division in regards to a concern they have at 1160 Mt. Pleasant Road (aka Compton Products) in regards to the established fire codes. Basically advising they have been in there on a complaint and they have minimal jurisdiction in regards to the hazards found. Fire code is more stringent and overall there is a true concern for the occupants, building, firefighters, and general public. In short, this office has initiated the inspection and compliance procedures with the assistance by the RI State Fire Marshal's office as per request of this office. We have assessed the property and violations were found to include several immediate concerns. In regards to recent conversations with you regarding this property, the tactics shall remain as exterior operations only, excluding immediate life safety hazards. This is truly a firefighter's nightmare of a building. We will work aggressively to change this status as soon as possible.

I have completed the inspection report for 605 Douglas Pike (Country Farms) and have made 2 attempts at serving notice with no response. I will attempt one more time then submit certified mail. There are very minor deficiencies regarding this property.

As always I remain ever available for any questions or concerns you may have.

#### February 2014 Report

2/7/14	smoke/CO inspection-51 Gig Rd	Failed
2/7/14	Exit checks completed for various businesses	
2/10/14	smoke/CO inspection-51 Gig Rd	passed
2/10/14	smoke/CO inspection-2282 Douglas Pike	passed
2/10/14	Report completed for 49 Club Lane-Fire Alarm Acceptance Test	
2/12/14	Calls from DEM regarding Compton Products	
2/14/14	Initiated investigation regarding Compton Products	
2/17/14	Additional information received from Compton Products issues	
2/18/14	Inspection notice served to Compton Products	
2/24/14	smoke/CO inspection-1820 Tarklin Road	passed
2/24/14	smoke/CO inspection-190 Log Road	passed
2/24/14	Completed inspection report-605 Douglas Pike	
2/24/14	Attempt to service notice of violation-605 Douglas Pike-unsuccessful	
2/28/14	On-site inspection-Compton Products with State Fire Marshal	
2/28/14	smoke/CO inspection 684-698 Douglas Pike	passed

#### Issues Pending for March

Inspection reports:

- 610 Douglas Pike (40% completed)
- 2692 Victory Hgwy
- 50 Old Mill St – Fire Alarm Final
- 1160 Mt. Pleasant Rd. – Priority

A motion to accept the Fire Marshal's report was made by Bettie Hatzell and seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

### 3. Receive the Tax Collector's Report

The total tax collection for February was \$11,714.26 made on 2/10/14 for \$5,452.13, on 2/10/14 for 351.44 and on 2/27/14 for \$6,103.97. Returned checks amounted to \$193.28. Thus far, March collections totaled \$19,818.55. Year-to-date collections are \$233,889.94. We have collected about 80% of our taxes. There is no update on Ocean State Power. The second notices have gone out. There are 18-19 properties to be sold in conjunction with the town sale in June. A motion was made by Bettie Hatzell to accept the Tax Collector's report and seconded by Renee Boiteau. All members approved the motion and the motion was passed.

### 4. Receive Chief's Report

#### Monthly Incident Activity Report:

##### **\*Summary:**

Mutual aid received:	12
Automatic aid received:	13
Mutual aid given:	6
Automatic aid given	16

Total 48 calls for the month.

Please refer to your handout for more details.

#### Truck Maintenance

Command 3 had issues with a short in the front lights. It was repaired by Scott's Mobile. We also had PM done. The radiator was clogged beyond repair so it was replaced.

### **Fire Training**

Fire Officer 1 Richard Hartley and Joseph Bourquin have completed Fire Instructor class. We will be co-training with Oakland Mapleville.

### **Scott's Air Packs**

All Scott Packs have been annually checked with no issues. We had a few lens required to be repaired and there were fixed. Mask fitting were completed. We need a few more personnel to be fitted.

A motion to accept the Chief's report was made by Renee Boiteau and seconded by Bettie Hatzell. All members approved the motion and the motion was passed.

### **6. Approve minutes from the previous month's meeting**

The minutes from January and February were not completed and could not be reviewed. January, February, and March minutes to be reviewed at next month's meeting.

### **9. Old Business**

- 3rd Party Subcommittee Update-Janet Raymond  
Total charges for February were \$23,121.40 & Total collected in February was \$6,676.46.
- Building Maintenance-Gerry Lapierre  
There is electrical work that needs to be done. Specifically, we need three master switches to be installed. We have had flooding in the bathroom which seems to be ground water. We will probably have to wait until the summer and look to install French drains. The compressor is going but we need additional items to be done. A motion was made by Paul Wright to go ahead and purchase a compressor not to exceed \$4,722 and was seconded by Renee Boiteau. All members approved the motion and the motion was passed.
- Hiring Committee-Gerry Lapierre  
We have run ads in the Bargain Buyer and the Valley Breeze thus far.

### **7. Consider, review, and Bills & Receipts**

All monthly bills were reviewed and a motion was made by Renee Boiteau to pay all the monthly bills and was seconded by Bettie Hatzell. All members approved the motion and the motion was passed.

### **8. Receive the Treasurer's Report**

#### **Account Balance Sheet as of February 28, 2014**

#### **"NFD Budget Report for period 10-1-2013 to 9-30-2014."**

#### **Income FY 2014: Actual Income YTD:**

	NFD Budget Report-February 2014	
INCOME		
	3rd Party Billing	\$37,782.80
	Paid Detail	\$9,478.00
	75 Anniversary (Calendar Ad)	\$75.00
	Interest Income	\$18.20
	Tax Collection	\$237,015.70
	Tax Collection Adds	\$0.00
	Tax Collection Recording Fees	\$0.00
	Tax Collectiion Postage	\$0.00

	Tax Collection Title Company	\$0.00
	Total Redemption	(758.36)
	Total Tax Collection	\$236,257.34
	<b>Total Income</b>	<b>\$283,611.34</b>
<b>EXPENSE</b>		
	Total Building Expenses	\$10,731.66
	Total Capital Expense	\$400.00
	Total Firefighting Expense	\$3,316.67
	Total Operating Expense	\$19,921.97
	Total Paid Coverage	\$112,056.40
	Total Rescue Expense	\$5,763.43
	Total Stipends	\$10,500.00
	Total Utilities	\$4,704.78
	Total Vehicle	\$10,799.50
	<b>Total Expenses</b>	<b>\$178,194.41</b>
	<b>Overall Total</b>	<b>\$105,416.93</b>
<b>ASSETS</b>		
	<b>Cash &amp; Bank Accounts</b>	
	BOA Business Economy Chk 2230	\$5,820.39
	Navigant 2002-00 savings	\$26,292.28
	Navigant 2010 01 checking	\$21,646.75
	Navigant 2028-02 3rd party	\$24,563.15
	Navigant 5132-10 Rescue	\$143,291.29
	<b>Total Cash &amp; Bank Accts</b>	<b>\$221,613.85</b>
	<b>Other Assets</b>	
	District Station Assets	\$532,900.00
	Rescue 3rd party A/R	\$185,379.77
	Taxes in Arrears Prior Years	\$17,606.90
	<b>Total Other Assets</b>	<b>\$735,886.67</b>
	<b>Total Assets</b>	<b>\$957,500.53</b>
	Liabilities	\$0.00
	<b>Overall Total</b>	<b>\$957,500.53</b>

A motion was made by Bettie Hatzell to accept the Treasurer's report and seconded by Paul Wright. All members approved the motion and the motion was passed.

**9. Old Business (continued)**

A motion was made by Janet Raymond to convene into Executive Session at 8:16 p.m. and was seconded by Bettie Hatzell based on RI Gen Law 43-46-(a) (1)-(10) for Collective Bargaining update purposes. All members approved the motion and the motion was passed.

The district meeting reconvened from Executive Session at 9:11 p.m. A vote was taken to recognize firefighters' union. The vote went as follows: Renee Boiteau-yea, Paul Wright-yea, Jenn Zuba-yea, Gerry Lapierre-nay, Bettie Hatzell-yea, Janet Raymond-nay.

**10. New Business-None**

**11. Adjournment**

There being no further business, Bettie Hatzell made a motion to adjourn at 9:16 p.m. and Renee Boiteau seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted

Elizabeth A. Hatzell  
Acting District Clerk

